

CLOQUET AREA FIRE DISTRICT BOARD (CAFD)

MEETING MINUTES

Wednesday, January 13, 2010

Cloquet Fire Station 1 Meeting Room, 3:00 p.m.

1. Call to Order and Roll Call

Members present: Langenbrunner, DeMenge, Harms, Nemmers, Ahlgren, and DeCaigny
Members absent: None
Others: Fritsinger (Cloquet City Administrator), Anderson (Recorder),

2. Approval of January 13, 2010 Meeting Agenda

MOTION (Nemmers/DeMenge): To approve the January 13, 2010 meeting agenda with the following additions. Motion unanimously carried and passed.

A. Old Business Item D – Relief Association report by John Peterson

3. Approval of December 10, 2009 Meeting Minutes

MOTION (DeMenge/Ahlgren): To approve the December 10, 2009 meeting minutes with the following corrections. Motion unanimously carried and passed.

A. Under Old Business 5F; DeCaigny and DeMenge volunteered to be on the committee.

4. Presentation/Visitors

Visitors: Chad Vermeersch, IAFF Local 880 VP Union Rep; Jason Maki, IAFF Local 880; Jeremy Hutchison, IAFF Local 880; Brandon Rautell, Local 880; John Peterson, CAFD; Steve Hills, CAFD; Steven Olson, CAFD; Kevin Schroedor, CAFD; Gordy Meagher, CAFD.

5. Old Business

A. New Member Communities Update:

Chief Langenbrunner states no documentation has been received yet from Thompson Township. Scanlon has provided documentation and the next step would be to schedule a meeting.

A strategy setting meeting was held December 21, 2009. Fritsinger touches on the aspects of the meeting and stated there was good participation which brought in different perspectives and logics regarding different ways to try to look at potential membership of other communities. There was good discussion regarding priorities, challenges, issues, strengths/weaknesses, and approaches to be taken. DeCaigny states the following steps need to be taken:

1. District reps would meet with the governing body.
2. Governing body passes a resolution to continue conversation to formalize their interest to take the next steps in the process.
3. District sends a letter to the governing body to let them know what information is required.
4. Review information from step 3.
5. CAFD information sharing (e.g., by-laws, objectives, Q&A, etc.).

There are certain issues the district needs to resolve before taking a member community on, e.g., Relief Association work, paid on call compensation, new member additional steps, what is the benefit by joining the district, what will change by joining the district, etc. Chief Langenbrunner states the fire fighter labor contract would need to be finalized before other communities were brought in and states money is the biggest challenge for communities in general. Schroeder states the 2009 meeting minutes were downloaded 250 times so there is interest. Paul Gassert will be asked to not give out tax levy information until we know what cost is.

A meeting was held on January 6, 2010 with Carlton, at their request. A total of 10 people were present which consisted of city officers, city councilors, and fire district reps. Carlton, with full council and their Administrator, CJ VanGuilder, have requested a formal meeting as soon as possible. The meeting will be scheduled and Stan DeMenge will participate.

B. IAFF Labor Contract Update

Chief Langenbrunner met with the Union for two hours on 01-12-10 with proposals being exchanged. The Union will contact us with another date after February 2, 2010. Fritsinger will prepare an update.

C. 2010 CAFD Treasurer/Chair/Vice Chair

MOTION BY WHITE BALLOT TO ELECT THE FOLLOWING OFFICERS: (Ahlgren/Harms): DeCaigny as Chair, DeMenge as Vice Chair, Nemmers as Treasurer. Motion unanimously carried and passed.

D. Relief Association Update

John Peterson has been in contact with the state regarding amending the by-laws for the district. Wording should state board appointed as trustees. Annual meeting is scheduled for Wednesday, 01-27-10 at 6:00 pm at Station 1. Wording will be changed from Perch Lake to CAFD.

6. New Business

A) Approval of Payment of Bills

Langenbrunner reviews payment of bills. DeMenge questions Hickory Tech, which is the internet carrier. A phone and fax machine was installed at Station 2. Two big ticket items; workmen's comp and health insurance. Next month, budget to actuals, and year to date information will be supplied.

MOTION (DeMenge/Ahlgren): To approve the payment of invoices due on or before January 13, 2010. Motion unanimously carried and passed.

B) 2010 Objectives

DeCaigny distributed corrected copy. Three objectives: Improve and enhance district wide communications; growth of the CAFD through additional member communities; and District's emphasis on weaknesses and opportunities improvement. Meetings are quarterly and all are welcome. Currently Fritsinger, Langenbrunner, and DeCaigny are on the committee. DeCaigny asked if this information will be put on the website. Board agrees. DeMenge asks if the budget will be posted on the website. Board agrees. The next objectives meeting date will be scheduled at the February 2010 board meeting.

C) Recent Public Relations (Pine Journal and WDIO) Review

Fritsinger follows up from last meeting agenda discussion. Langenbrunner has met and presented to the City of Cloquet Council and Perch Lake Township the history of the district and goals. A question and answer session was held at both. Pine Journal has expressed that they will publish editorials.

D) Lead Firefighter Appointments

Chief Langenbrunner recommends the following lead firefighters be appointed. Interviews were held.

MOTION (Nemmers/Harms): To approve Quinten Anderson as lead firefighter. Motion unanimously carried and passed.

MOTION (Harms/Ahlgren): To approve Brian Ninneman as lead firefighter. Motion unanimously carried and passed.

7. Other/Next Agenda

A. Future Agenda Items

Paid on call compensation (February meeting)

B. Confirm Next Meeting Date

February 11, 2010 (Thurs)	6 pm	Station 2 Perch Lake Town Hall
March 10, 2010 (Wed)	3 pm	Station 1 Training Center
April 8, 2010 (Thurs)	6 pm	Station 2 Perch Lake Town Hall
May 12, 2010 (Wed)	3 pm	Station 1 Training Center
June 10, 2010 (Thurs)	6 pm	Station 2 Perch Lake Town Hall
July 14, 2010 (Wed)	3 pm	Station 1 Training Center

C. Action Items List Review

See attached list.

8. Adjourn

MOTION (Ahlgren/Nemmers): To adjourn at 4:30 p.m. Motion carried.